



ARMY SUB-AQUA DIVING ASSOCIATION

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MOD
Whitehall
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Dated: 18 Dec 2007

MINUTES OF THE ANNUAL GENERAL MEETING OF THE ARMY SUB AQUA DIVING ASSOCIATION HELD IN FORT BLOCKHOUSE, GOSPORT AT 1500HRS 2 DECEMBER 07

Present:	<p>**** Guy **** **** Steve **** **** John **** **** Bob **** Maj B Miss C **** Steve **** **** Chris **** **** Mal **** **** Tim **** *** Andy **** **** Peter ****</p>	<p>ASADA Chairman ASADA President ASADA DO ASADA Treasurer KIWI Divers GIB - UK KIWI Divers SB 651 Bovington SEME Hammerheads GIB - UK ASADA Secretary</p>
Apologies:	<p>**** Greg **** **** Louise **** **** Andy **** **** Roger **** **** Dave **** **** Mick **** **** Joe **** **** Kevin **** **** Kelvin **** **** Andy ****</p>	<p>ASADA Vice Chairman ASADA Expeditions Offr ASADA Projects and Publicity Offr JSSADC Rep ASADA Trg ASADA Eqpt ASADA Membership Germany Focus ASADA Webmaster Belize Focus</p>

Ser	Item	Discussion and Decisions	Action
(a)	(b)	(c)	(d)
1.	Welcome / Opening Remarks.	1. The Chairman welcomed everyone to the meeting, thanked them for attending and reiterated the aim of the AGM.	
2.	Chairman's update.	1. The Chairman provided the AGM with a update on the developments from the BSAC DO Conference including: <ul style="list-style-type: none"> • SDCs; Ice, OHE, Defib (AED), Mix Gas (OS & CS), Buoyancy (& standards). 	

Ser	Item	Discussion and Decisions	Action
(a)	(b)	(c)	(d)
		<ul style="list-style-type: none"> • New BSAC DVD • New BSAC Web Site. • Club Mark • Incident Reports • BSAC Survey. • EUF Accreditation. • Exped Grants <p>2. The Chairman confirmed the following Committee appointments:</p> <ul style="list-style-type: none"> • Chairman – **** Guy **** • Vice Chair – **** Greg **** • Diving Officer – **** John **** • Secretary – **** Peter • Trg Offr – **** Dave **** • Treasurer – **** Bob **** • Expeds Offr – **** Louise **** • Journal Editor – **** Peter **** • Publicity – **** Andy **** • Webmaster – **** Kelvin **** • Membership – **** Joe **** • Equipment – **** Mick **** <p>3. The Chairman confirmed the decision that there was no longer a requirement for the Regional Foci due to the increased use of the ASADA website and increasing use of direct communications via e-mail. Regional Foci in Germany, Belize, Cyprus and Gibraltar remain extant as well as at JSSADC.</p> <p>4. The Chairman briefed the AGM on recent developments and communication with the Irish Defence Force and the plan to conduct an exped in the Republic of Ireland next year.</p>	<p>All to Note</p> <p>All to Note</p>
3.	Diving Officer's Update	<p>1. The DO provided an update on instructor trg and development over the last year and proposal for next years training. It was agreed that an IFC would be run in the Spring (Gib SAC to confirm Minley can host), a combined package of OWIC, TIE and PIE would be run in late Aug at Fort Bovisand and a Combined Event in Oct (dates not to clash with school half-term). The latter might be at Bramcote</p> <p>2. It was briefed that **** Dennis **** and **** Chris **** have been appointed as ASADA's Retained NIs.</p>	**** Andy ****
4.	Exped Officer's Update	<p>1. The DO provided an update in the absence of the Expeds Offr which included:</p>	

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(a)	(b)	(c)	(d)
		<ul style="list-style-type: none"> • Website. Most contact is made through the ASADA website. The busiest period was in the spring when people are trying to organise diving expeds for the summer. The website is also being used to post adverts for SADS and Adv Divers required by units in order to run expeds. • LAND Sponsored Locations. A number of units have approached The Expeds Offr for info about organising expeds in ASI, Belize, Gib & Cyprus. It is clear that not everyone understands the bidding process for slots in these locations nor do they know how far in advance bids must be made. • Info Packs. The Exped Offr has put together info packs on ASI, Gib & Belize. These will be sent out on request. A library of info on other locations, e.g. Malta, Scapa Flow, Chuuk, the Galapagos is also being collated. • JSATFA. It is clear that the JSATFA is still a document that frightens a good many potential OIC expeds, so a sample JSATFA with a Risk Assessment can be sent out on request. 	
5.	Equipment Officer's Update	<p>1. The DO provided an update on behalf of the Equipments Offr:</p> <ul style="list-style-type: none"> • This year has seen continued equipment advice and support to a variety of expeditions. There is still a perception that ASADA holds a pool of equipment however these requests are subsiding. There has been an underlying trend of poor post exercise administration with regards to equipment husbandry. • Relations with Bicester loan pools are good, with few complaints from either loan pools or loaning units. • A small amount of equipment has been redistributed from JSSADC Bovisand. The equipment officer has been the focal point, collating bids and distributing the equipment to a number of clubs. It is worth noting that this equipment, in good condition but in need of a service, has allowed the diving club at 1 RSME Regiment in Chatham to reform. It has already brought the equipment back into service and offers diving training to phase 2 and 3 soldiers. The redistribution of this equipment which would have been otherwise scrapped has been invaluable and should without doubt continue. 	

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(a)	(b)	(c)	(d)
6.	Secretary's update	<p>1. The Secretary briefed the AGM on the number of clubs that have registered and the future plans to improve this situation.</p> <p>2. The Secretary advised the AGM that a new Membership Secretary was required. All volunteers welcome.</p> <p>3. The DO provided an update on the plan to use Direct Debit from mid 08 for club/branch subs for all new members. This will ease the Membership Secretary's burden greatly. This proposal was carried unanimously</p>	All volunteers
7.	Treasurer's Report	<p>1. The Treasurer provided a Record of Accounts which was presented and agreed at the mtg. It was noted that the finances were in a healthy state. The report is included as an enclosure to these minutes.</p> <p>2. The Treasurer briefed the AGM on his future plans and the requirement for a replacement to be found. Apr 08, coinciding with the annual audit, would be an ideal time for a HO/TO. Volunteers do not need to be SFA trained.</p>	All volunteers
8.	Projects and Publicity Officer's Update	<p>1. It was agreed by all that the ASADA website is an excellent tool that has provided a useful portal for accessing information. The Chairman briefed the AGM on the proposed review of the website, paying special attention to the process of clubs joining and renewing ASADA registration.</p> <p>2. The Chairman briefed the AGM on the proposal for the ASADA Safety and Trg Journal to be published on-line via the website. As a consequence it will be renamed the ASADA Journal. This was proposed as a motion and agreed by all: Proposed – **** Bob **** Seconded – **** Peter ****</p>	Projects and Publicity Offr
9.	Technical Update	<p>1. The Chairman provided an update on the technical equipment pool held by ASADA and the plans for next years training. Parties requiring more information should contact the Technical Officer via the website.</p>	
10.	Annual Presentations	<p>1. The following ASADA 2007 awards were presented:</p> <ul style="list-style-type: none"> • Ormerod Trophy – **** Chris **** • Best Exped Award – **** Andy **** • Best Photo – **** Chris **** • Best Article – **** John **** 	

Ser	Item	Discussion and Decisions	Action
(a)	(b)	(c)	(d)
		<p>2. Photos of the presentations and a copy of the President's text on **** Chris **** have been included in Annex A to these minutes. After meeting note - ASADA has made the decision to present winners of the ASADA Awards with a copy of the Sea Search Observer's Guide to Marine Life of Britain and Ireland to keep as a memento of the award. The decision was made for two reasons; to support the valuable work being done by the Marine Conservation Society (MCS) and to promote Marine Conservation amongst the ASADA Membership. ASADA also encourages members to become members of the MCS.</p>	
11.	Closing Comments	<p>1. The Chairman briefed the AGM on the forthcoming inspections of Army Sub-Aqua clubs beginning in 2008.</p> <p>2. The Chairman discussed the requirement for the Army to host the next Joint Services Sub-Aqua Diving Conference. After meeting note - It has been decided that the next JSSADC shall be run at Fort Blockhouse again, the location being ideal for the purpose. The format will be much the same and take place after the BSAC DO Conf again.</p>	All to note
12.	AOB	<p>1. **** Steve **** raised the subject of eqpt and the affect that the Allenby/Connaught Project was having.</p> <p>2. The Chairman closed the AGM, thanked all for attending and the committee for all their hard work.</p>	

{Original Signed}

Peter ****

ASADA Secretary

Annex:

A. The ASADA 2007 awards.

Enclosure:

1. ASADA Liquidity State as at 30 Nov 07.

2. ASADA Conference 2007 – JSSADC Representative Report (As at 31/10/07)

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Distribution:

Internal:

Action:

All ASADA Committee Members

External:

Information:

Posted on website

ASADA 2007 AWARDS

Ormerod Trophy – **** Chris ****



The Ormerod Trophy is ASADA's most prestigious award and it is presented annually to the Army Diver assessed by the ASADA committee to have contributed the most to Army Sub-Aqua diving either for that year or in recognition of continued service.

It is with great pleasure that I announce that the recipient for this years award is Chris Goddard.

Before presenting the award I shall highlight some key aspects of Chris's career in the Army, then I'll briefly outline his diving pedigree and I will finish with a summary of long standing and exemplary support to Army sub-aqua diving, ASADA and the BSAC.

So firstly the soldier and man. Chris enlisted as a sapper in the RE 42 years ago in 1965. In 1972 Chris decided he needed a bit more excitement and had a four year tour with the Commando forces where he qualified as an Army Basic Compressed Air Diver (BCAD) and in 1973 took up sub aqua diving with the Command Forces SAC at Plymouth, but more of that in a minute.

After a very successful 20 year career as a soldier, Chris was commissioned in 1985 and again not one to shirk a challenge he had a two year tour with Bomb Disposal. Clearly lots of challenge and excitement during that tour because he was awarded the Queens Gallantry Medal in 1987.

In 1989 Chris was posted to BAOR and remained there for his final 10 years of Service apart that is from operational deployment – notable of which was Gulf War 1 and during which he was award the MBE in 1991. Chris retired from active service as a **** in 1998 and then took

an appointment as 2IC/QM at Kiel, Germany where he served for a further 6 years before finally retiring and moving to Scotland.

That brief career summary of **** Chris **** MBE QGM speaks volumes as to his character and this is equally reflected in his involvement and active promotion of sub-aqua diving within the Army which I shall now briefly cover.

As I mentioned Chris first started diving some 34 years ago in 1973 with the Commando Forces and went on to qualified as an Army Advanced Compressed Air Diver (ACAD).

In sub aqua diving, in 1980 he was the Training Officer of the Berlin SAC,
1983-85 the Diving Officer (DO) of the Kuwait SAC,
Qualified as SADS in 1985
1986-88 Invicta SAC DO
1989-94 Hohne Garrison SAC DO/Chairman and during this time he gained his AI qualification.

Between 1992 and 2005 he became actively involved with the BSAC's Instructor Training System in appointments as either Area Coach Germany or Regional Coach Europe. Chris I know this was a very significant and onerous contribution to Sub Aqua diving which benefited both service and civilian members alike and for which we are all grateful.

Moving on then to Chris's contribution to ASADA and Army sub aqua diving. It started way back in 1987 when he was bubbled to organise the ASADA AGM at Weymouth. Having roped him in on the ASADA committee, he then had a year as the ASADA UKLF EO followed by 3 years as Sec ASADA (BAOR)

In 1993 he took up the reins as Chairman ASADA (BAOR) an appointment he held for 2 years until I (in my appointment then as Chairman ASADA) reorganised ASADA and changed his appointment to ASADA Focus Germany, an appointment he held for a further 10 years until final retirement from Kiel in 2006.

That was a just a brief summary of Chris's 20 years continuous and active involvement with ASADA. More significant, however, are the achievements he secured for Army sub-aqua diving during that time:

Between 1989-94 he coordinated the diving at the Norway Diving Exped Centre in 1992 he set up the Bornholm Diving Centre. Also between 1989 and 1994 he coordinated the diving at the Exped Centre in Sardinia.

During his time in BAOR Chris managed to convince the G3 Training staff of the importance of sub-aqua diving as an AT activity and more significantly managed to routinely get them to allocate large amounts of funding for diving in Germany

1999-2000 while at Kiel having set up a superbly equipped sub aqua diving expedition base, Chris managed to convince the Centre to run full time sub aqua courses, albeit without the benefit of any paid instructors. A situation he rectified the following year and culminated with its recognition as a BSAC School (No 385) in 2002.

Chris your contribution to Army Sub-aqua diving and ASADA have been outstanding. And in recognition of this it is with great pleasure and honour that I now present you with the Ormerod Trophy.

Best Exped Award – **** Andy ****



Best Photo – by **** Chris ****



Best Article – **** John ****



ARMY SUB-AQUA DIVING ASSOCIATION ACCOUNT

LIQUIDITY STATE AS AT 30th NOV 07

ASSETS

Cash = £40.00

Bank (Current Account) = £4'344.00

Bank (Savings Account) = £8'068.57

Stock = £107.94

TOTAL ASSETS = £12'560.51 = (A)

LIABILITIES

SB651 = £642.25

Registration Fees 07/08 = £240.00

TOTAL LIABILITIES = £882.25 = (B)

NET WORKING CAPITAL = (A)-(B) = £11'678.26

Observations

1. £5K = ATG(A) Grant received, after 2 x Instructor events £2138.38 remains to be spent this FY.
2. Only 12 (13*) Clubs Registered 07/08 (17 last period).

* 1 Club Registration received but not processed (Blandford Garrison)



ASADA CONFERENCE 2007 – JSSADC REPRESENTATIVE REPORT (As at 31/10/07)

Introduction

1. I have now completed 12 months as the JSSADC Representative for ASADA and the time has flown by. I aim to continue the work that **** Andy **** APTC had put in whilst in the post and develop the role in the coming years. I see the role as a link between the individual Services and hopefully an additional knowledgeable source of information regarding diving within JSSADR and the JSAT scheme.

Aim

2. The aim of this report is to give details of the activities conducted at JSSADC which have had a direct impact on ASADA.

Expeditions

3. Although the total man/days diving is quite healthy the facilities at JSSADC have been grossly under used this year. Several expeditions have been cancelled due to poor weather conditions however this still leaves a large spare capacity for expeditions to utilise. Short notice bookings can be taken if we are able to support you. Branch committee members are asked to promote the use of the facility as widely as possible.

Service	Exped Days	Officer	WO & SNCO	JNCO	OR	Civilian	Total man days
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Navy	25	18	15	45	0	12	688
Army	40	29	37	14	3	22	385
RAF	13	9	6	6	2	2	106

Courses

4. The uptake and demand for courses this year has again been exceptionally high the table below shows the breakdown of Army students only.

Rank	Ocean	Sport	D/Leader	Adv	Reb	SDC	Grand Total
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Offr	21	0	1	0	6	6	
SNCO	13	4	2	4	4	13	
JNCO	53	5	2	0	4	8	
Totals	87	9	5	4	14	27	146

SADS Scheme

5. The SADS scheme is continuing to be well supported. A review of registered SADS has taken place and currently the Scheme has 155 active SADS for the 2008 season. This will increase as late renewals continue to arrive at the centre. The introduction of the SADS Refresher course has been well received with 52 long term SADS having returned to JSSADC for the course. This is a mandatory course required 5 yearly and SADS are invited to attend by OIC JSSADC. Candidates for 2008 have been informed or will be receiving notification shortly. All ASADA members are requested to promote the Scheme and to assist in the preparation of their Advanced divers so as to be fully prepared to attend the Pre-SADS and subsequent SADS assessment.

The table below gives details of the SADS scheme for 2007.

Service	Current	Pre-SADS	SADS	SRF
(a)	(b)	(c)	(d)	(e)
Navy	25	4	6	5
Navy(Sponsored civilian)	17	-	-	12
Army (serving)	55	20	6	7
Army (Sponsored civilian)	21	1	1	7
RAF	28	2	1	13
RAF (Sponsored civilian)	9	1	-	8

Summary

6. This year has flown by and I hope that the team at JSSADC have produced a selection of competent newly qualified divers to your branches. Inevitably one or two divers do not meet the full criteria of the course and do need branch assistance to achieve their full qualification. This is a rarity on Ocean Diver courses but for the Advanced and D/Leader course we do not have sufficient time to fully qualify the divers and so I ask for your support in qualifying these divers in your branches. The SADS scheme is working well and I encourage you all to inform your advanced divers of the scheme and to give them maximum support in their preparation prior to attending the courses.

7. Finally please feel free to call the centre for advice and assistance and remember that the expedition facilities are always available even at short notice.

{Original Signed}

Roger ****

Chief Instructor