

File
Reference

Unit Address

Phone:
Fax:
E-mail

Chairman ASADA

Date

EXERCISE NAME & DATES

References:

- A. JSSADR dated XX Amdt XX.

Introduction

1. EX XX is a sub-aqua diving expedition to XX to be held during the period XX to XX based at XX. Include a detailed reason for wishing to dive to 40-50m i.e. to dive a specific wreck or rock formation and the depth it is at. The Expedition Leader is XX and a completed ATFA/ITFA has been forwarded to HQ X Div for authorisation.

Exercise Aim

2. Brief description of the aim of the exercise. Include here if the Ex aim is effected by permission being granted for 40-50m.

Exercise Participants

3. The exercise participants are as follows (or could be incl as separate Annex):

- a. Rank & Name Quals (Include if SADS, NITROX Trained)
Unit
- b. Rank & Name Quals
Unit
- c. Rank & Name Quals
Unit

* Confirm here if there are civilians on the Exped and if so why (if the ATFA/ITFA is not attached).

Dive Programme

4. Outline Programme.All diving will be conducted in accordance with Reference A. Include here a brief description of the Programme. Include a full

programme at Annex A. Include proposed non-diving day/days for expeds longer than 7 days.

5. Work Up Training. Demonstrate that divers are already worked up. Include if any divers listed at Para 3, who are not already Dive Leader or above will be trained during the Exped and intend to dive to 40-50m.

6. Dive Planning and Air Management. Confirm if tables or computers will be used. If computers confirm back-up tables will be carried. Discuss air planning. If using dive-planning software, which programme is being used and what safety margin has been included?

Equipment

7. Confirm that “appropriate” equipment will be used (not club kit better suited to pool trg). Confirm it has been serviced (for NITROX O2 cleaned).

8. List additional kit to be used, DSMBs, Deco stations, spare air (twin sets or ponies?). Confirm if NITROX will be used for accelerated deco for those qualified.

Communications.

9. Confirm what the method of contacting the chamber to be used and the RN Duty Diving Medical Officer. Include all relevant telephone numbers/radio frequencies. Consider the use of satellite phones in remote areas.

Emergency Procedures.

10. Diver Recall. Confirm means of diver recall. Pulls on a SMB may be inappropriate if the SADS deems that they represent a hazard at the depths stated or are inappropriate to the dive site (wreck dive, Belize Blue Hole?). If “thunder-flashes” are to be used confirm they are available in theatre. Consider deco requirements of divers recalled (boat, deco station and SADS to remain on site?).

11. O2. Confirm a set is available (free flow or demand) and how much (Cylinder size? ‘J’ Bottle). List those trained in O2 Administration. Is there a diving doctor on the Exped?

12. Recompression Facilities. Location of nearest chamber and time to travel to it. Confirm if helicopter support is required and confirm call-out procedures. Confirm the Embassy/DA are aware and permission to use the chamber by the local authority has been obtained. Confirm the chamber will be checked prior to diving (if it is found to be unserviceable diving will be limited to 30m).

13. Insurance. Has additional insurance been taken out? Do Ex participants have DAN Insurance?

Risk Assessment.

14. Include a full risk assessment at the appropriate Annex (a template can be found on the BSAC Web).

Local Hazards.

15. Include any local hazards (if a full risk assessment is not attached), currents (length of slack water), shipping lanes etc. If diving sites such as the "Ragged Staff" in Gibraltar what experience do participants have in no-clear surface diving (list additional quals e.g. IANTD Overhead Environment, NSS CDS Full Cave Diver).

Additional Information.

16. Any other information thought to be appropriate.

Summary/Conclusion

17. Include relevant POCs.

Signed

Signature Block.

Annexes:

- A. Exercise Participants.
- B. Dive Programme.
- C. Risk Assessment.

Enclosures:

- 1. ATFA/ITFA.