

DIVING STANDARDS OFFICER (ADVENTUROUS TRAINING) (AT)

TERMS OF REFERENCE

PREAMBLE

1. The Superintendent of Diving (SofD) is responsible for all diving safety within the Ministry of Defence. This includes Salvage, RMAS, Adventurous Training and military diving. DSO(N) and the Diving Standards Team are responsible to SofD for diving safety matters within the Royal Navy.
2. The Warfare Division is responsible for the development of Warfare Policy and the provision of Capability Management through Pivotal Customer 2 and Stakeholder input into MOD Customer Management Groups and platform IPTs. The DACOSN7UWB Diving and EOD sub-division is responsible for the maintenance and development of Diving and EOD capability and standards within the Fleet. SofD, Diving Standards Officer (Navy) (DSO(N)) and the Diving Safety Team (Royal Navy) are responsible for diving safety matters within this sphere. Although closely linked with safety, the delivery of Operational Capability is the primary function of SO1N7MCD in the Fleet Headquarters.

PURPOSE

3. Primary purpose. The Diving Standards Officer (AT) (DSO (AT)) is to monitor and inspect practices and procedures so that Military Adventurous Training diving is carried out in as safe and efficient manner in accordance with BR 2806 and the relevant Health and Safety ACOP. The post requires identification of safety shortfalls which affect AT diving, through inspections of all Service AT diving schools and diving Branches. Additionally, the postholder is to assist in safety aspects pertaining to the development of user requirements for upgrades of service AT diving equipment.
4. Secondary Purpose. DSO (AT) is to:
 - a. Provide Diving safety advice to the relevant Service AT Units and personnel.
 - b. To advise SofD on the safety policy for all AT diving and to ensure the highest safety standards are maintained by all Service AT divers.
 - c. To monitor diving incident records and as required by SofD, investigate diving incidents occurring within the various Service diving organisations.

- d. Act as the Subject Matter Expert (SME) on diving safety aspects for sports diving equipment and ancillaries.
- e. Keep abreast of diving developments and practice in the commercial and recreational fields in order to advise SofD of advances that may be relevant to UK military diving.
- f. Take every opportunity to work with other organisations PADI, BSAC in order to advise SofD in safety, equipment and general diving matters that may be of utility of to UK military diving.
- g. Support DST(A) and DST(N) as necessary should the requirement arise.

SUPERIORS

- 5. Line Accountability. is directly accountable to SofD who is his first Reporting Officer. His second Reporting Officer is DACOS UWB.

AUTHORITY

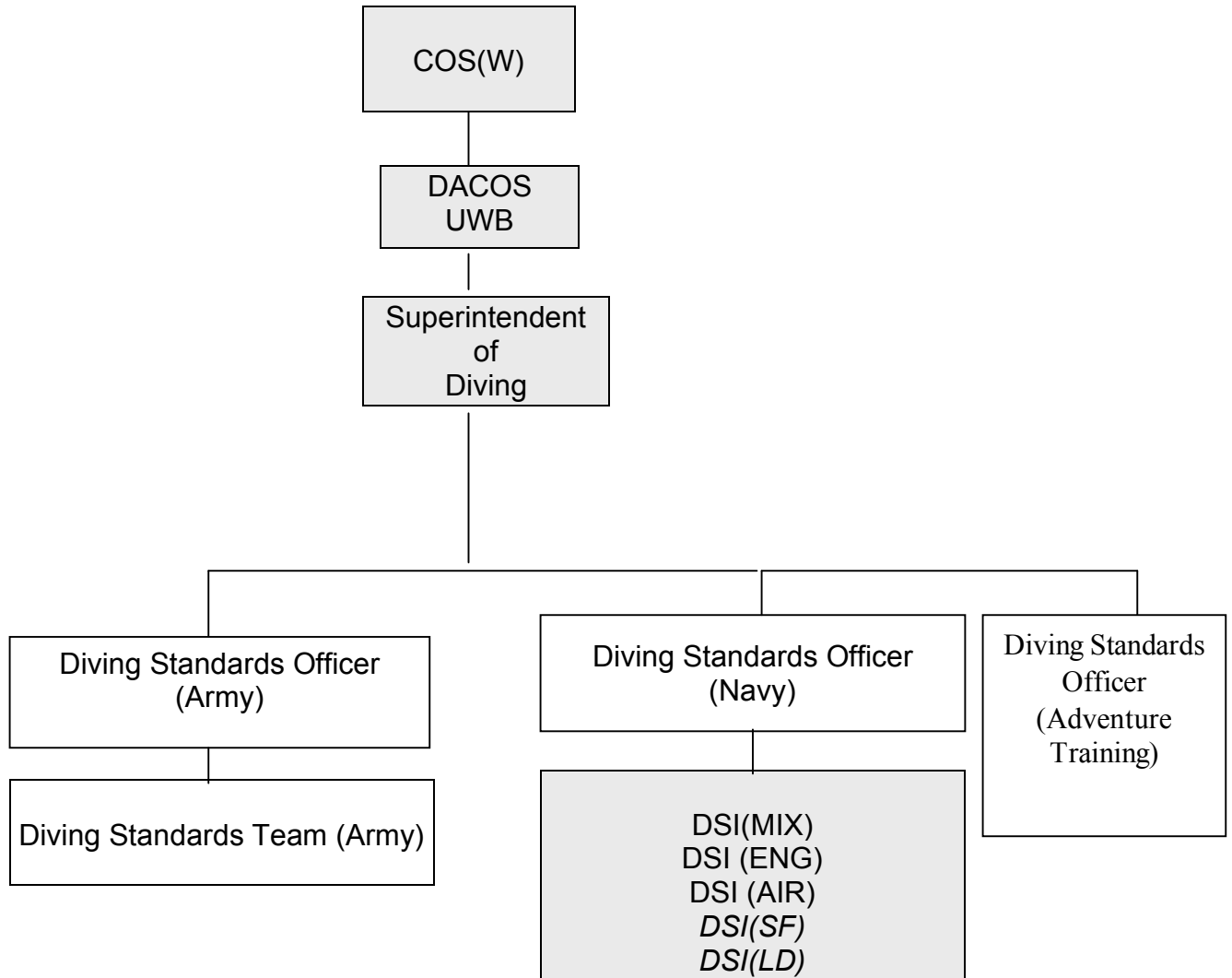
- 6. Functional Authority. is authorised, as SofD's representative, to exercise functional authority over all Service AT diving teams, with regard to diving standards and safety.
- 7. Is authorised to:
 - a. Deal directly at the appropriate level with the various civilian diving organisations and HSE keeping SofD informed.
 - b. Deal directly with the Diving Industry including equipment manufacturers, IMCA, SUT, HSE, QinetiQ and other appropriate agencies.

COMMITTEES

- 8. Is to attend, or be represented at, the following meetings and committees:
 - a. MDSM WG
 - b. Diving Equipment/Safety Meetings and Working Groups as SME
 - c. UWE Committee.
 - d. IMCA & AODC (International Association of Marine Contractors and Association of Diving Contractors).
 - e. Society of Underwater Technology
 - f. Diver TPAG.

ORGANISATION

FLEET N7 Diving and EOD Command and Functional Responsibility



PRIMARY RESPONSIBILITIES

9. DSO(AT)'s primary responsibilities are to:
- a. Monitor and inspect the safety performance standards for Service AT diving.
 - b. Plan and conduct inspections of shore based Service AT Units and diving Branches on behalf of SofD to ensure compliance with the Military Diving Safety Management System (MDSMS).
 - c. Conduct or contribute to special investigations that have a diving aspect as required by SofD.
 - d. Maintain an overview of safety shortfalls identified through analysis and trials; and to contribute to the measures required to bridge such shortfalls.
 - e. To regularly review the database of Service AT diving incidents to spot trends and analyse the information received with a view to recommending changes in diving policy, standards or procedures to improve diving safety. Promulgate the lessons learnt to the AT Units to assist in the recognition and promotion of diving safety at all levels.
 - f. To advise on the formulation and implementation of safety related topics specific to AT diving.
 - g. Assist in the contribution to the development of Diving to meet evolving Service AT diving equipment requirements and capture the full potential of both existing and new equipment.
 - h. Provide equipment / specialist expertise and advice in all areas of AT diving.

TRAINING REQUIRED

Navy Link
NSTN
MS Applications (Windows/Word/Exel/Powerpoint/Outlook)
Resource Manager
Project Management Instruction
Training Needs Analysis Brief
Diving Standards Induction
HSE Risk Assessment

